

<b>UTAH STATE BOARD OF EDUCATION POLICY</b>
Policy Number: 3002
Policy Name: Standards Review Committee
Date Approved: January 7, 2016

By this policy, the Utah State Board of Education, “the Board,” establishes the following internal rules and procedures for fulfilling its responsibilities under Section 53A-1-402.8.

1. Standards Review Committees:

- a. If the Board determines that a set of core standards warrant revision, the Board shall direct the Superintendent to establish a standards review committee (“Committee”) to review the core standards and make recommendations to the Board for revisions.
- b. Membership:
  - i. The Superintendent shall ensure that a standards review committee described in Subsection (2)(a) includes individuals as set forth in Section 53A-1-402.8.
  - ii. The Superintendent shall facilitate the appointments described in Subsections 53A-1-402.8(6)(b) and (c) with the Speaker of the Utah House of Representatives and President of the Utah State Senate.
  - iii. The Superintendent shall recommend candidates to the Board Chair for appointment as described in Subsection 53A-1-402.8 (6)(a) taking into consideration:
    - A. recommendations of content-area specialists; and
    - B. expertise in the content-area under review.

2. Standards Review Committee Process:

- a. A standards review committee, established as described in Subsection (2), shall meet twice within a three month timeframe after the committee’s establishment.

- i. At the first meeting, the committee shall review existing core standards and relevant research and data.
    - ii. At the second meeting, the committee shall make recommendations to the Board for revisions to the existing core standards, taking into consideration the criteria set forth in Section 53A-1-402.8(9).
  - b. A standards review committee shall make written recommendations to the Board, which may include recommendations to:
    - i. consider particular research, data, or professional documents;
    - ii. add or eliminate content;
    - iii. amend the format; or
    - iv. provide clarity.
  - c. A standards review committee shall be disbanded after submitting the committee's written recommendations to the Board.
3. The Superintendent shall:
  - a. provide logistical support for scheduling, conducting, and staffing committee meetings;
  - b. provide relevant materials to a committee;
  - c. assist a committee in preparing written recommendations to the Board; and
  - d. present a committee's recommendations to the Board no more than two months after the committee's second meeting.