

**SFY 2016 BUDGET UPDATE  
UTAH STATE CHARTER SCHOOL  
BOARD**

Howard Headlee, Chair  
Kristin Elinkowski, Vice Chair  
Robb Enger, Member  
Marlies Burns, Ed.D., Executive Director

## STATE CHARTER SCHOOL BOARD DUTIES (53A-1A-501.6)

- Authorize and promote the establishment of charter schools;
- Annually review and evaluate the performance of charter schools and hold them accountable for their performance;
- Monitor charter schools for compliance with federal and state laws, rules, and regulations;
- Provide technical support to charter school applicants;
- Provide technical support to other authorizers;
- Make recommendations on legislation and rules pertaining to charter schools; and
- Make recommendations to the USBE on the funding of charter schools.

# PERMANENT ASSIGNMENTS

- Review any lease, lease-purchase agreement, or other contract or agreement relating to the charter school's facilities or financing of the charter school's facilities and provide advice prior to the charter school entering into the lease, agreement, or contract (53a-1a-507)
- Administration of Charter school start-up grant program including: formation of procedures for applying for and awarding grants for charter school start-up costs, and ensuring that grant funds are spent only on permitted uses; establishment of a mentoring program for new and existing charter schools (53A-1a-513.5)
- Direct charter schools in developing an accountability plan during its first year of operation; monitor compliance with accountability plans through review, written reports and site visits; establish a review process that is required at least once every five years (53A-1a-520)
- Review requests by charter schools for revolving loans and make recommendations regarding approval or disapproval of the loan applications. Staff support to Charter School Revolving Account Committee (53A-1a-522)
- Provide expert advice and assistance to State Charter School Finance Authority regarding Charter School Credit Enhancement Program (53A-20b-204)

# REGULATORY FUNCTIONS

- Annual Review and 5-year review and evaluation of school performance; monitoring for compliance with charter and accountability requirements (53A-1a-507; 53A-1a-520; 53A-1a-510; 53A-1a-510.5; 53A-1-1205)
- Advise State Board of Education regarding requests for increases in school enrollment or charter matriculation (53A-1a-502.5; 53A-1a-508)
- Management of school closure, allocation of remaining assets of closing school (53A-1a-510.5)
- Monitoring schools for compliance with state and federal law (53A-1a-507; US Code 107-110 No Child Left Behind Act of 2011; 53A-1-904; Title VII of the Civil Rights Act of 1964; US Code 108-446, et al. Individuals with Disabilities Education Act; Section 504 of the Rehabilitation Act of 1973; 53A-15-301)
- Monitoring charter revolving loan expenditures with Board-approved application (53A-1a-522)

# REPORTING REQUIREMENTS

- Report on start-up grant compliance and performance (53A-1a-513.5)
- Report on required evaluation and review of schools (53A-1a-507; 53A-1a-520)
- Enrollment projections provided to Common Data Committee yearly (53A-1a-513)
- Report on how civic and character education are achieved in the charter schools through an integrated school curriculum and in the regular course of school work (53A-13-109)
- Solicit, prioritize, and consolidate proposals for USTAR Centers Program (53A-17a-159)
- Appoint members to committees (53A-1b-103; 36-29-102; 53A-1-203)

# USBE REQUIRED ASSIGNMENTS

- Support, via staff, the State Charter School Finance Authority (53A-20b-103)
- Provide USBE with data steward from SCSB Office

# FUNDS

- \$6,000,000 for Charter School Revolving Account (one time funds, nonlapsing) (HB 164 – 2007 General Session)
- \$200,000 for Mentoring Grant (ongoing funds, nonlapsing) (HB 2 – 2015 General Session)
- \$3,452,300 (\$2,500,000 for start-up grant; balance for State Charter School Board operation) (SBI SI – 2015 General Session)
- Most (65%) of the SCSB's budget consists of flow through money that goes directly to charter schools for the purpose of start-up and implementation grants and two mentoring grants (one for charter school leaders and the other for charter school teachers).

## SFY 16 BUDGET

<b>Program</b>	<b>Amount</b>
70101: Office	\$1,135,600
70102: Mentoring Grant (HB 397)	\$400,000
70103: Start-up Grant	\$2,100,000
70105: Mentoring Grant #2	\$200,000

## 70101: OFFICE

	Budget (inc. CF)	Expenditures	Encumbered	Remaining
Personnel	\$790,000	\$454,442	\$112,581	\$222,977
Travel (in state)	35,000	4,448	2,259	28,293
Travel (out of state)		10,106	6,255	(16,361)
Purchased Services	225,500	134,957	236,091	(145,548)
Equipment	25,000	0	0	25,000
Supplies & Materials	40,000	9,324	32	30,644
Indirect costs	167,000	0	157,322	9,678
Grants	609,104	321,852	0	287,252
Unallocated	(2,285)	0	0	(2,285)
<b>Total</b>	<b>\$1,889,319</b>	<b>\$935,128</b>	<b>\$514,541</b>	<b>\$439,650</b>

# DETAIL

Budget Categories - 70101	<u>Fiscal Year Expenditures</u>			<u>"Encumbered"</u>		<u>Total Expenditures to Date</u>				<u>Board Approved Budget</u>			<u>Remaining</u>		
	Prior	Current	Total	Carry Forward	Current	Total	Carry Forward	Current	Total	Carry Forward	Current	Total	Carry Forward	Current	Total
Personnel Services - Salaries	-	282,364	282,364		73,754	73,754	-	356,118	356,118		513,500	513,500	-	157,382	157,382
Personnel Services - Benefits	-	172,078	172,078		38,827	38,827	-	210,905	210,905		276,500	276,500	-	65,595	65,595
Travel - In state	4,448	-	4,448		2,259	2,259	4,448	2,259	6,707		35,000	35,000	(4,448)	32,741	28,293
Travel - Out of state	10,106	-	10,106	6,255		6,255	16,361	-	16,361				(16,361)	-	(16,361)
Purchased Services and Professional & Technical Services	49,230	85,728	134,957	26	236,065	236,091	49,256	321,793	371,048	150,500	75,000	225,500	101,244	(246,793)	(145,548)
Equipment	-	-	-			-	-	-	-	13,000	12,000	25,000	13,000	12,000	25,000
Supplies & Materials	9,324	-	9,324	32		32	9,356	-	9,356	25,000	15,000	40,000	15,644	15,000	30,644
Indirect Costs	-	-	-		157,322	157,322	-	157,322	157,322		167,000	167,000	-	9,678	9,678
Grants	268,673	53,179	321,852				268,673	53,179	321,852	609,104		609,104	340,431	(53,179)	287,252
Unallocated										(43,885)	41,600	(2,285)	(43,885)	41,600	(2,285)
	341,780	593,348	935,128	6,313	508,228	514,541	348,093	1,101,576	1,449,669	753,719	1,135,600	1,889,319	405,626	34,024	439,650

## 70102: MENTORING GRANT (HB 397)

	Budget (inc. CF)	Expenditures	Encumbered	Remaining
Purchased Services	\$45,000	\$0	\$0	\$45,000
Grant (UAPCS)	400,000	144,645	62,246	193,109
RFP Regional Services	200,000	0	200,000	0
Grants (schools)	0	9,250	203,500	(212,750)
Unallocated	106,605	0	35,000	71,605
<b>Totals</b>	<b>\$751,605</b>	<b>\$153,895</b>	<b>\$500,746</b>	<b>\$96,965</b>

## 70103: STARTUP & IMPLEMENTATION GRANT

	<b>Budget</b>	<b>Expenditures</b>	<b>Encumbered</b>	<b>Remaining</b>
Grants (schools)	2,147,053	2,113,879	0	33,174
Carry Forward (FY16)	0	0	0	33,174

# 70105: MENTORING GRANT

	<b>Budget</b>	<b>Expenditures</b>	<b>Encumbered</b>	<b>Remaining</b>
Purchased Services	221,000	12,500	266,000	(57,500)
Unallocated	273,884	0	0	273,884
Carry Forward (FY16)	0	0	0	216,384

# BUDGET

State Charter School Board (2701) Funding Sources	Board Approved Budget FY 2016	Revised Budget	Explanation of Change
Carry Forward State Funding (2701 project 01)	\$ -	\$ 753,719	Allocation of carry forward
State Funding (2701 project 01)	\$ 1,135,600	\$ 1,135,600	
Carry Forward CS Mentoring Program State (2701 project 02)	\$ -	\$ 351,605	Allocation of carry forward
Carry Forward CS Start Up Funds (2701 project 03)	\$ -	\$ 47,053	Allocation of carry forward
Carry Forward CS Admin HB 397 State Funding (2701 project 05)	\$ -	\$ 294,884	Allocation of carry forward
State Funding (2701 project 02)	\$ 400,000	\$ 400,000	
State Funding (2701 project 03)	\$ 2,100,000	\$ 2,100,000	
CS Admin HB 397 State Funding (2701 project 05)	\$ 200,000	\$ 200,000	
<b>Total</b>	<b>\$ 3,835,600</b>	<b>\$ 5,282,860</b>	<b>\$ 2,873,772</b>
State Charter School Board (2701) Areas of Expenditures by Budget Categories	Board Approved Budget FY 2016	Revised Budget	
Salaries & Benefits	\$ 772,900	\$ 874,014	New staff
Purchased Services	\$ 400,000	\$ 718,532	New RFPs
Travel	\$ -	\$ 29,325	Underestimate
Supplies and Materials	\$ 200,000	\$ 812,689	Grants to schools
Unallocated Expenses	\$ 223,600	\$ -	
Equipment	\$ -	\$ 13,000	New staff
Capital Expenditures	\$ -	\$ -	
Indirect Cost	\$ -	\$ 157,322	Estimate
Grants and Transfers to Other Agencies	\$ -	\$ -	
Flow Through Funds to LEAs	\$ 2,239,100	\$ 2,677,978	Carry forward used to help new schools
<b>Total</b>	<b>\$ 3,835,600</b>	<b>\$ 5,282,860</b>	<b>\$ 2,873,772</b>

	FY2015	REVISED BUDGET	\$ Diff	% Diff	Notes
Salaries	625,678	874,014	248,336	39.7%	(1)
Purchased Services	164,578	718,532	553,954	336.6%	(2)
Travel	23,548	29,325	5,777	24.5%	
Supplies and Materials	41,800	812,689	770,889	1844.2%	(2)
Unallocated	-	223,600	223,600	0.0%	
Equipment	16,264	13,000	(3,264)	-20.1%	
Indirect Costs	84,467	157,322	72,855	86.3%	
Flow Through	2,052,947	2,677,978	625,031	30.4%	
<b>Total</b>	<b>3,009,282</b>				
<i>Sum of Purchased Services and Supplies and Materials</i>	<i>206,378</i>	<i>1,531,221</i>	<i>1,324,843</i>	<i>641.9%</i>	<i>Sum of (2)</i>
(1)		Hired two new employees. Rebecca Sisneros and Ryan Carrier. Ryan only stayed a day or two, but we still budgeted for it. We do not know if he will be replaced. (March 2016)			
(2)	35,000	For the RFP evaluating academic programs			
	200,000	RFP New Mentoring Grant			
	131,000	Ags office for an attorney			
	200,000	UAPCS contract			
	214,600	1850 scholarship/grant for mentoring services (training reimbursements) have spents. Have spent 10,000			
	45,000	National trainer. We will no longer be doing this.			
	50,000	25000 each for UAPCS and UCN for regional trainings			
	5,000	Sponsorship for charter school special education conference			
	30,000	Utah Foundation Report			
	200,000	Other RFP for state charter school consultants to provide assistance to schools based off of board request			
	60,000	Unknown Carry Forward			
	154,243	Planned Carry Forward to 2017-2018			
	<b>1,324,843</b>				
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