

State Charter School Board Office

Prepared by Marlies Burns

The Legislature has requested the Board to make a report to the Public Education Appropriations Subcommittee on the programs and regulatory functions performed by Board staff during the upcoming 2016-17 school year. The Board is required to include an evaluation of which service functions could be passed on to local education agencies, regional service centers, or provided by the Board for a fee, and which service functions should remain at the state level.

On or before July 1, please send your Section’s completed form to Cybil Prideaux by e-mail (Cybil.Prideaux@schools.utah.gov).

Short Description of Program or Initiative	Who is Mandating the program or Initiative? (Federal law, State law, Board rule, or Internal staff decision/LEA request)	Federal Citation, Utah Code Section, or Board Rule	Is the Program or Initiative considered Regulatory or Service Oriented
Authorize and promote charter schools	State law	UCA 53A-1a-501.6	Regulatory
Annually review and evaluate the performance of charter schools in its portfolio, and hold the schools accountable for their performance	State law	UCA 53A-1a-501.6	Regulatory
Monitor schools in its portfolio for compliance with laws, rules, and regulations	State law	UCA 53A-1a-501.6	Regulatory
Identify and promote successful charter school models	State law	UCA 53A-1a-501.6	Regulatory
Facilitate the application and approval process for authorization	State law	UCA 53A-1a-501.6	Regulatory
Identify sources of private funding and support	State law	UCA 53A-1a-501.6	Service oriented
Review and evaluate proposals to help strengthen them before submission to an authorizer	State law	UCA 53A-1a-501.6	Service oriented

Assist charter schools in its portfolio to understand and carry out their obligations	State law	UCA 53A-1a-501.6	Service oriented
Provide technical support to other charter school authorizers	State law	UCA 53A-1a-501.6	Service oriented
Make recommendations on legislation and rules pertaining to charter school	State law	UCA 53A-1a-501.6	Regulatory
Make recommendations to USBE regarding funding of charter schools	State law	UCA 53A-1a-501.6	Regulatory
Provide administrative services or perform school functions to charter schools in its portfolio (and charge fees for the services and functions)	State law	UCA 53A-1a-501.6	Service oriented
Seek to expand the types of instructional methods and programs offered by charter schools	State law	UCA 53A-1a-501.9	Regulatory
Publicize a request for new school applications that employ new and creative methods that meet the needs of students	State law	UCA 53A-1a-501.9	Regulatory
Schedule pre-application training sessions multiple times annually that may be available electronically	Board Rule	R277-482	Service oriented
Review and give consideration to suggestions regarding new charter school applications made by the local school board	State law	53A-1a-505	Regulatory
Review and approve or deny new charter school applications	State law	53A-1a-505	Regulatory
Publicize the new charter school application requirements, application process and timeline, and minimum academic, financial, and enrollment standards	State law	UCA 53A-1a-505	Regulatory
Review and approve or deny articulation agreements	State law	UCA 53A-1a-506	Regulatory
Review and advise governing board regarding submitted lease, lease-purchase agreement, or other contract or agreement relating to the charter school's facilities or financing of the charter school's facilities	State law	UCA 53A-1a-507	Service oriented

Review and approve or deny amendment requests (i.e., modifications to charter agreement)	State law	UCA 53A-1a-508	Regulatory
Notify the governing board of a charter school in its portfolio that is found to be out of compliance with law, rule, or its charter agreement, in writing, of the time it has to remedy the deficiency	State law	UCA 53A-1a-509	Regulatory
Remove the governing board, director, or finance officer of a charter school in its portfolio that did not remedy deficiencies in the prescribed timeline	State law	UCA 53A-1a-509	Regulatory
Appoint an interim director or mentor to work with a charter school in its portfolio that did not remedy deficiencies in the prescribed timeline	State law	UCA 53A-1a-509	Regulatory
Enter into a contract with an entity, such as a private management company, with a demonstrated record of effectiveness, to operate a public school in corrective action	State law	UCA 53A-1a-509	Service oriented
Consider requests from governing boards to enter into the Voluntary Charter Improvement Process	State law	UCA 53A-1a-509.5	Regulatory
Enter into a contract with the governing board on the terms of the school improvement process	State law	UCA 53A-1a-509.5	Regulatory
Notify the State Board of Education of entry into a school improvement process with the governing board	State law	UCA 53A-1a-509.5	Regulatory
Make a report to a committee of the State Board of Education regarding the school improvement process	State law	UCA 53A-1a-509.5	Regulatory
Notify the Utah Charter School Finance Authority that the authorizer has entered into a school improvement process with the governing board if the charter school is a qualifying charter school with outstanding bonds issued in accordance with Chapter 20b, Part 2, Charter School Credit Enhancement Program	State law	UCA 53A-1a-509.5	Regulatory

Approve or deny a governing board's proposal in the Voluntary Charter Improvement Program	State law	UCA 53A-1a-509.5	Regulatory
Notify the governing board of a charter school in its portfolio of the decision to terminate, including stating the grounds for termination, and stipulating the governing board may request an informal hearing	State law	UCA 53A-1a-510	Regulatory
Conduct the requested hearing within 30 days of written request	State law	UCA 53A-1a-510	Regulatory
Oversee the closing charter school's compliance	State law	UCA 53A-1a-510.5	Regulatory
Liquidate a closing charter school's assets for fair market value and oversee payment of debts	State law	UCA 53A-1a-510.5	Regulatory
Ensure final audit of a closing charter school	State law	UCA 53A-1a-510.5	Regulatory
Provide grants to all eligible charter schools to pay for expenses for the planning and implementation of a charter school	State law; Board Rule	UCA 53A-1a-513; R277-470	Service oriented
Establish a review process for the schools it authorizes that includes a visit at least once during its first year of operation and every five years thereafter	State law	UCA 53A-1a-520	Regulatory
Submit a list of nominees for the Charter School Revolving Loan Committee to the Utah State Board of Education	State law; Board Rule	UCA 53A-1a-522; R277-480	Regulatory
Solicit, prioritize, and consolidate proposals for USTAR Centers Program.	State law	53A-17a-154	Regulatory
Providing expert advice and assistance to State Charter School Finance Authority regarding Charter School Credit Enhancement Program.	State law	53A-20b-204	Service oriented
Supporting, via staff, the State Charter School Finance Authority.	State law	53A-20b-103	Service oriented

<p>Provide direct oversight to the charter schools for which it is the chartering entity, including requiring all charter schools to:</p> <ul style="list-style-type: none"> • comply with their charter agreements containing clear and meaningful expectations for measuring charter school quality; • annually review charter agreements, as maintained by the USOE; • regularly review other matters specific to effective charter school operations, including a comprehensive review of governing board performance at least once every five years; • audit and investigate claims of fraud or misuse of public assets or funds. 	Board Rule	R277-481	Regulatory
Identify critical mentoring needs of charter schools and, through an RFP application process, allocate mentoring funds to one or more qualified individuals or organizations to meet identified needs.	Board Rule	R277-470	Regulatory
Appoint one member of the School Readiness Board	Board Rule	R277-402	Regulatory
Submit civic and character education report to Lt. Governor and Commission on Civic and Character Education	Board Rule	R277-475	Regulatory
Development and implementation of charter school Governing Board training modules.	Internal staff decision/LEA request		Service oriented
Monthly charter school director's meetings to provide updates regarding law, rule, compliance, and Utah State Board of Education decisions, including reporting calendar	Internal staff decision/LEA request		Service oriented
Attendance at Utah State Board of Education meetings (i.e., Data steward, UTREx, NAG, Warehouse, Support specialists, CACTUS and school directory, Data Governance Policy Board, Employee Action Committee, ESEA steering committee)	Board requirement (not necessarily in rule)		Service oriented
Website maintenance	Board requirement		Service oriented

Utah Consolidated Application review and approval	Internal USBE staff decision		Regulatory
Early Intervention grant administration for charter schools	Internal USBE staff decision		Service oriented
Bi-annual charter school finance training	Internal staff decision/LEA request		Service oriented
Legislative reports and summaries for charter school related bills	Internal USBE staff decision		Regulatory and Service oriented