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# Utah State Office of Education Special Education Services

## Utah State Board of Education Finance Committee

### April 2016 Budget Update

Glenna Gallo, Director  
Patsy Milligan, Specialist



# Special Education Mission Summary

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The Utah State Office of Education Special Education Services section provides oversight of programs on behalf of the 78,000+ students with disabilities ages 3-21 in Utah to ensure that eligible students with disabilities receive a free appropriate public education (FAPE) and progress in the general education curriculum. This is accomplished through the implementation of the Utah State Board of Education Special Education Rules and the Individuals with Disabilities Education Improvement Act (IDEA) of 2004.

This section also administers the Carson Smith Special Needs Scholarship and the Paraeducator to Teacher Scholarship Program (PETTS). The Carson Smith Scholarship for Special Needs Students provides funding for eligible students at eligible private schools and serves approximately 800 students annually. The PETTS provides resources for qualified paraeducators to become licensed educators and from 2009 through 2014 resulted in 45 paraeducators working towards educator licensure.

# Mission Summary: Federal Requirements

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- Individuals with Disabilities Education Improvement Act of 2004 (20 USC 1400)
- IDEA Regulations (34 CFR Parts 300 and 301)
- OMB Uniform Administrative Requirements (2 CFR Parts 200, 215, 220, 225, and 230)
- Family Educational Rights and Privacy (34 CFR Part 99)
- Americans with Disabilities Act of 1990 (42 USC 126 and 47 USC 5)
- ADA Title II Regulations (28 CFR Part 35)
- Education Department General Administrative Requirements (34 CFR)

# Mission Summary: State Requirements

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- 53A-15-301 through 53A-15-305 (Education of Children with Disabilities)
- 53A-15-1005 (Services to Students with Disabilities)
- 53A-24-114 (Governor's Committee on Employment of People with Disabilities)
- 53A-25a-101 through 53A-25a-106 (USDB/Blind Persons' Literacy)
- 53A-25b-101 through 53A-25b-501 (USDB)
- 53A-26a-101 through 53A-26a-503 (Interpreter Services)
- 53A-17a-111 through 53A-17a-112 (Students with Disabilities)
- 53A-17a-158 (Stipends for Special Educators for additional days of work)
- 53A-1a-701 through 710 (Carson Smith Special Needs Scholarship)
- 53A-6-802 (Paraeducator to Teacher Scholarship Program (PETTS))

# Mission Summary: USBE Requirements

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- Utah State Board of Education Special Education Rules
- R277-750 Education Programs for Students with Disabilities
- R277-602 Carson Smith Special Needs Scholarship
- R277-438 Dual Enrollment
- R277-504 Licensure
- R277-525 Special Educator Stipends
- R277-526-1 Paraeducator to Teacher Scholarship Program (PETTS)
- R277-751 Special Education Extended School Year
- R277-800 Utah Schools for the Deaf and the Blind

# Mission Summary: IDEA Required Activities

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- Collecting and reporting state and federal data
- Writing and implementing policy and procedures to ensure compliance with IDEA
- Monitoring of IDEA compliance in LEAs and state-funded private placements
- Ensuring that state assessments, alternate assessments, and accommodations are available and appropriate for all students with disabilities
- Ensuring that all educators working with students with disabilities are appropriately licensed/endorsed for their assignment
- Disability specific activities (e.g., autism, intellectual disabilities, learning disabilities, sensory disabilities, etc.) to ensure that students with disabilities receive a free appropriate public education

# Mission Summary: IDEA Required Activities

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- Technical assistance to parents, advocates, and LEAs
- Completion of state performance plan (SPP) and annual performance report (APR) activities and reports
- General supervision of IDEA compliance, fiscal compliance, and dispute resolution
- Provide professional development to Utah general educators, special educators, paraeducators, related service providers, administrators, and parents regarding IDEA and specialized instruction
- Communication and completion of activities (required by federal and state statute to coordinate services) with other state-agencies such as DSPD, DSBVI, DSDHH, USOR, DOH, DCFS, USDB, JJS, and Dept. of Corrections
- Coordination with other USOE sections to ensure that students with disabilities are considered and included in policy decisions

# Mission Summary: State Required Activities

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## Carson Smith Scholarship Program

- Accept and process applications for, eligible students, and private schools
- Provide professional development for LEAs, private schools, and parents
- Monitor private schools and LEA notifications
- Calculate and distribute funding
- Monitor use of funds for compliance with State Law

# Mission Summary: State Required Activities

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## PETTS Scholarship Program

- Accept and process applications for paraeducators
- Process documentation of eligibility, application, and progress
- Calculate and distribute funding
  - 16 Current Scholarships
  - Approximately \$2,000 per scholarship
- Monitor use of funds for compliance with State Law
- Link to process:
  - <http://www.schools.utah.gov/sars/Programs-Areas/Paraeducators/InformationSheet.aspx>

# Mission Summary: State Required Activities

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## Extended Year for Special Educator Stipends (Collaboration with School Finance)

- Accept and process requests for funding from LEAs
- Provide professional development for LEAs and special educators on program requirements
- Monitor use of funds for eligible activities
- Prepare reports on stipend usage
- Recommend the number of days that can be worked within the program allocation

# Mission Summary: State Required Activities

## Intensive Services Fund (Collaboration with School Finance)

- Accept and process requests for funding from LEAs
- Provide professional development for LEAs on program requirements
- Collaborate with LEA Special Education Directors to identify areas of program need
- Monitor use of funds for eligible activities
- Prepare reports on fund usage
- Recommend funding requests as indicated based on fund usage

# Mission Summary: State Required Activities

## Educator Effectiveness System (Collaboration with Teaching and Learning)

- Develop model Student Learning Objectives in collaboration with special educators and related service providers
- Provide professional development to LEAs on the application of SLOs for special educators and related service providers
- Create technical assistance documents to support LEAs in the implementation and development of SLOs

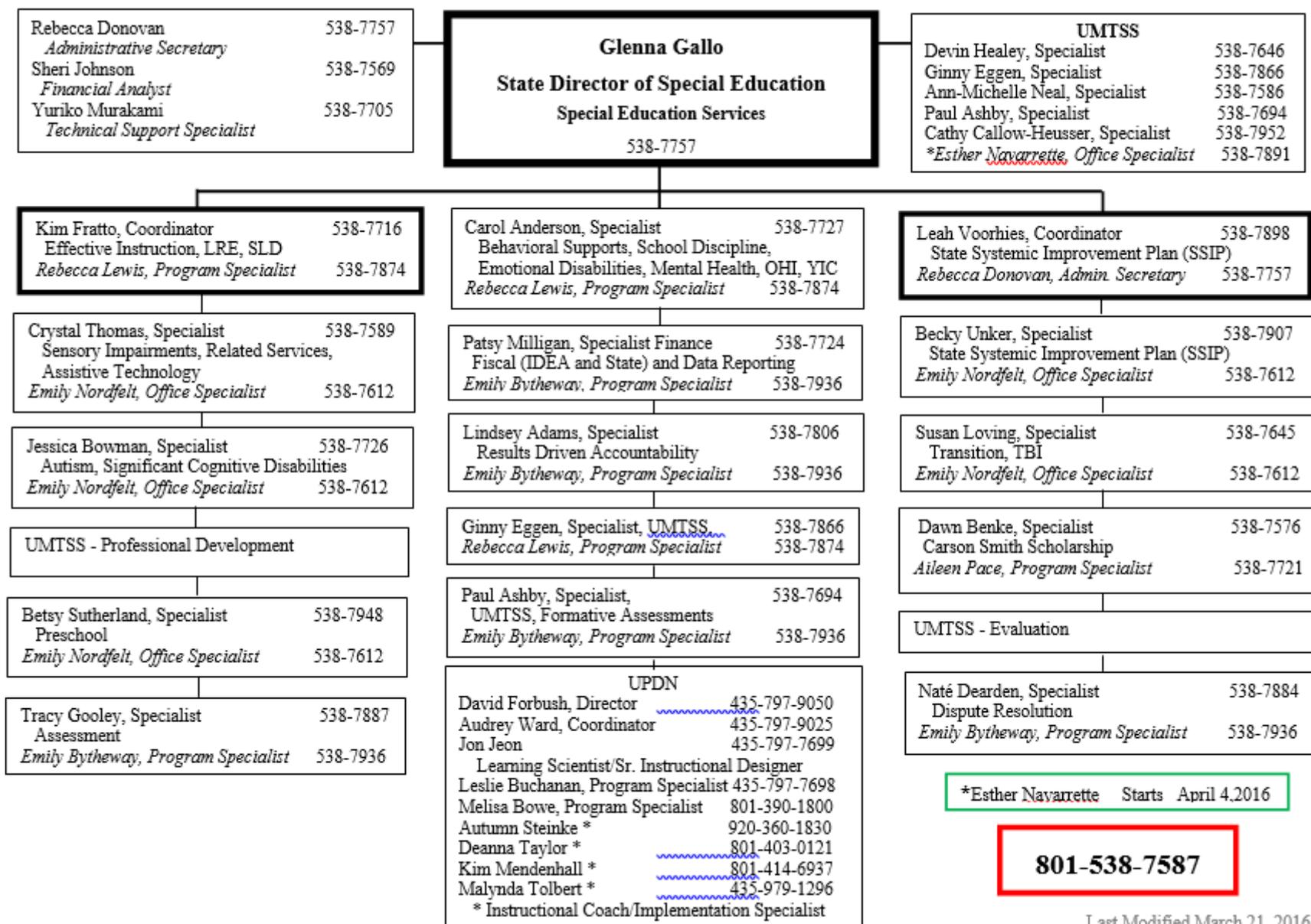
# Mission Summary: State Required Activities

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## Educator Licensing (Collaboration with Teaching and Learning)

- Review Out-of-State applications in comparison to Utah requirements to determine eligibility
- Collaborate with LEAs and IHEs to identify critical areas of licensing need
- Collaborate with Teaching & Learning Educator Quality to identify personnel preparation expectations
- Propose new areas of licensure and/or endorsement as needed based on data review

# Special Education Org Chart



\*Esther Navarrette Starts April 4, 2016

**801-538-7587**

Last Modified March 21, 2016



# Special Education Salaries and Benefit Line Item

28 Employees, 24.35 FTE

- 1 Educational Director
- 2 Educational Coordinator w/Doctorate
- 11 Educational Specialist – Special Education
- 5 Educational Specialist – UMTSS
- 1 Educational Specialist – Carson Smith
- 6 Support Staff – Special Education
- 1 Support Staff – UMTSS
- 1 Support Staff – Carson Smith



# Special Education Salaries and Benefit Line Item

## **Education Director**

- Administers and coordinates statewide special education programs
- Applies federal and state laws and regulations to LEA special education programs
- Organizes professional development, training, and technical assistance to LEAs, parents, and other stakeholders
- Coordinates and acts as a liaison between OSEP, the USOE, other state agencies, parents, and LEAs
- Ensure students with disabilities receive a Free Appropriate Public Education
- Supervise USOE Special Education Section staff
- Collaborate priorities and efforts with other USOE sections



# Special Education Salaries and Benefit Line Item

## **Educational Coordinator**

- Supervise special education programs and staff
- Write and evaluate performance management plans; hire and train new staff
- Research, write, implement and provide professional development/technical assistance on federal and state requirements
- Leadership and supervision for the Utah special education programs
- Provide technical assistance and professional development on effective instruction within a tiered system of support

# Special Education Salaries and Benefit Line Item

## **Educational Coordinator cont'd**

- Prepare policy and guidance documents related to specialized instruction and access to the Utah Core Standards
- Facilitate collaboration among agencies and organizations to improve outcomes for students
- Review data to identify areas for program improvement
- Ensure students with disabilities have access to the Utah Core Standards and Essential Elements
- Facilitate access to the general curriculum for students with disabilities who are also English learners

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Coordinator with Doctorate**

- Supervise special education programs and staff
- Write and evaluate performance management plans; hire and train new staff
- Leadership and supervision for the implementation of Utah's State Systemic Improvement Plan (SSIP)
- Research, write, implement and provide professional development/technical assistance to achieve Utah's State-identified Measurable Result (SiMR)
- Evaluation of the effectiveness of professional development and technical assistance activities
- Increase use of data to improve results for students with disabilities

1.0 FTE Federal Funds: IDEA State Level Activities



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Behavior and Mental Health**

- Provide technical assistance and professional development on the use of positive behavioral support systems
- Prepare policy and guidance documents related to Least Restrictive Behavioral Interventions
- Facilitate collaboration among agencies and organizations to improve school based mental health services
- Intervene by LEA request to provide intensive technical assistance for students with extreme and/or dangerous behaviors
- Identify errors within LEA discipline/incidence reporting and provide corrective feedback

**.5 FTE Federal Funds: IDEA Administration**



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Autism and Significant Cognitive Disabilities**

- Provide technical assistance and professional development on the use of effective instructional and behavioral interventions
- Prepare policy and guidance documents related to students with Autism and students with Significant Cognitive Disabilities
- Facilitate collaboration among agencies and organizations to improve outcomes for students
- Review data to identify areas for program improvement
- Ensure the implementation of the Essential Elements (Utah's alternate achievement standards)

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Transition & Post-School Outcomes**

- Provide technical assistance and professional development on effective planning and instruction for students preparing for college, career, and independent living
- Prepare policy and guidance documents related to transition services
- Facilitate collaboration among agencies and organizations to improve graduation rates for students with disabilities, prevent dropouts, and increase engagement in college and career after graduation or exit
- Identify assessments that support the transition planning process
- Review data to identify areas for program improvement

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Preschool**

- Provide technical assistance and professional development on effective instruction for preschool-age students with disabilities
- Prepare policy and guidance documents related to Utah's Early Childhood Core Standards
- Facilitate collaboration among agencies and organizations to improve outcomes for preschool-age students
- Review data to identify areas for program improvement
- Ensure students with disabilities have access to regular early childhood environments, where at least half the students enrolled do not have disabilities

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Sensory Disabilities and Related Services**

- Provide policy and guidance documents, technical assistance, and professional development on effective instruction for students with sensory disabilities
- Provide policy and guidance documents, technical assistance, and professional development on the implementation of related services that enable students to access specialized instruction and the Utah Core Standards
- Facilitate collaboration among agencies and organizations to improve outcomes for students
- Review data to identify areas for program improvement
- Identify and address the professional needs of related services providers

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – SSIP Implementation**

- Provide policy and guidance documents, technical assistance, and professional development on effective mathematics instruction for students with disabilities
- Support the implementation of LEA improvement plans to achieve Utah's SiMR
- Review evaluation and performance data to identify areas for program improvement and monitor progress on Utah's SSIP
- Plan and prepare activities to address the three root causes identified in Utah's SSIP (high expectations, content knowledge & effective instruction, multi-tiered systems of support in secondary settings)

1.0 FTE Federal Funds: IDEA State Level Activities



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Results Driven Accountability**

- Provide policy and guidance documents, technical assistance, and professional development on successfully implementing effective, compliant special education programs.
- Lead on-site visits to determine the level of effectiveness and compliance of the LEAs special education program.
- Implement Utah's Results Driven Accountability program for monitoring effective special education programs within the state.
- Oversee services, supports, and professional development for LEAs identified as requiring mentoring or coaching.
- Administer the Utah Program Improvement Planning System (UPIPS)

1.0 FTE Federal Funds: IDEA State Level Activities



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Dispute Resolution**

- Provide policy and guidance documents, technical assistance, and professional development on due process rights and procedures.
- Ensure that procedures and practices are in place to implement, track, and report on dispute resolution options in Utah.
- Implement procedures and practices to identify LEA noncompliance and resolve findings of noncompliance within required timelines.
- Coordinate the work of contractors in conducting dispute resolution procedures (complaint investigation, due process hearings, parent advocacy, etc).

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – UMTSS Project**

- Facilitate the collaborative implementation of the UMTSS project within the Teaching and Learning section. For more details, see the Teaching and Learning presentation.
- Monitor the allowable use of UMTSS grant funds.
- Provide coaching and organizational support to LEAs participating in the UMTSS project.
- Leadership for the UMTSS State Implementation Team.
- Ensure the UMTSS project meets evaluation criteria established by OSEP.
- Review data to identify areas for program improvement
- Preparation and publication of UMTSS project reports.

**1.0 FTE Federal Funds: IDEA State Personnel Development Grant**



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – UMTSS and Assessment**

- Provide policy and guidance documents, technical assistance, and professional development on successfully applying formative assessment results to instructional practices.
- Provide coaching and organizational support to LEAs participating in the UMTSS program.
- Review statewide assessment data to identify areas for program improvement.
- Ensure students with disabilities have access to the Utah Core Standards and Essential Elements.
- Facilitate access to statewide assessment system for students with disabilities.

1.0 FTE Federal Funds: IDEA State Level Activities



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – UMTSS and Literacy**

- Provide policy and guidance documents, technical assistance, and professional development on successfully implementing multi-tiered systems of support.
- Provide coaching and organizational support to LEAs participating in the UMTSS project.
- Ensure students with disabilities have access to the Utah Core Standards and Essential Elements in English language arts.
- Facilitate access to effective, research-based literacy instruction for students with disabilities.
- Support the preparation and publication of UMTSS project reports.

1.0 FTE Federal Funds: IDEA State Level Activities



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – UMTSS and Federal Programs**

- Facilitate the collaborative implementation of the UMTSS project within the Federal Programs section. For more details, see the Federal Programs presentation.

1.0 FTE Federal Funds: IDEA In-Kind UMTSS



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – UMTSS and Teaching & Learning**

- Facilitate the collaborative implementation of the UMTSS project within the Teaching and Learning section. For more details, see the Teaching and Learning presentation.

0.75 FTE Federal Funds: IDEA In-Kind UMTSS



# Special Education Salaries and Benefit Line Item

## **Educational Specialist – Carson Smith and PETTS**

- Provide policy and guidance documents, technical assistance, and professional development on the implementation of the Carson Smith Scholarship Program.
- Monitor private school eligibility and compliance with the CSS Program requirements.
- Monitor student eligibility for the CSS Program.
- Review data to identify areas for program improvement.
- Accept and process applications for PETTS Scholarship program.
- Process documentation of eligibility, application, and progress toward licensure.
- Calculate and distribute funding.

0.45 FTE State Funds: General Fund



# Special Education Salaries and Benefit Line Item

## **Program Specialist I – Compliance & Accountability**

- Provide technical support for the use of the UPIPS website.
- Prepare support documents and videos to facilitate access to the UPIPS website.
- Receive and review requests for payment from contract staff.
- Conduct quality assurance review of all documents prepared for publication within the special education section.
- Maintain project management system for contract staff.
- Provide technical support for the use of the special education portion of the UCA application for funding.
- Facilitate meetings and professional development activities related to compliance, monitoring, and accountability.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Program Specialist I – Special Education Programs**

- Provide technical support to special educators on the licensing process.
- Coordinate the review of out-of-state license applications.
- Facilitate the implementation of USOE purchasing policies and procedures for section staff.
- Monitor project completion timelines.
- Prepare data sets for use in outcome surveys to evaluate required indicators on the SSIP/APR.
- Facilitate meetings and professional development activities related to effective instruction and special educator licensing.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Program Specialist I – Carson Smith Scholarship Program**

- Provide technical support for the use of the CSSCAPES website.
- Prepare documents and materials for professional development, technical assistance, and guidance.
- Review and revise forms and policy documents for the CSS and PETTS programs.
- Maintain confidential records of program participation.
- Record and maintain financial data within the BASE system for the CSS and PETTS programs.
- Respond to inquiries from the public about the CSS and PETTS program requirements and participation.

1.0 FTE State Funds: General Fund



# Special Education Salaries and Benefit Line Item

## **Financial Analyst II**

- Provide technical support to section staff on the use of the BASE and C8 programs.
- Prepare documents and forms as required for USOE purchasing procedures.
- Process reimbursement requests from subrecipients.
- Prepare awarded funds letters for subrecipients.
- Review availability of funds with Internal Accounting staff.
- Support section staff in completing complex purchasing procedures such as bid, quote, and RFP.
- Record and maintain financial data within the BASE and C8 systems.
- Respond to inquiries from section staff about subrecipient funds.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Technical Support Specialist I**

- Provide technical support to section staff on the use of approved USOE software and hardware.
- Maintain the section website.
- Prepare purchasing requests for technology items and office supplies.
- Coordinate the use of section space, such as storage and cubicle configuration.
- Maintain inventory of section equipment and timelines for replacement.
- Facilitate the use of technology as a cost-saving measure, especially for use in distance meetings.
- Escalate staff requests for support to USOE IT Helpdesk when appropriate.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Administrative Secretary**

- Facilitate effective workload management of the section director and coordinator.
- Maintain the director's calendar.
- Evaluate and direct calls to appropriate staff within the section.
- Facilitate section communications with the LEA Special Education Directors by email group and Spedometer publication.
- Coordinate stakeholder meetings, including USEAM and USEAP.
- Prepare and revise documents and professional development products.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Office Specialist II**

- Facilitate effective workload management of assigned education specialists.
- Facilitate meetings and professional development activities related to implementation of special education programs.
- Prepare documents and forms as required for USOE purchasing procedures.
- Support the preparation and publication of professional development, technical assistance, and guidance materials.

1.0 FTE Federal Funds: IDEA Administration



# Special Education Salaries and Benefit Line Item

## **Office Specialist II – UMTSS and Teaching and Learning**

- Facilitate the implementation of the UMTSS project, housed within the Teaching and Learning section. For more details, see the Teaching and Learning presentation.

.5 FTE Federal Funds: IDEA State Personnel Development Grant



# Special Education Salaries and Benefit Line Item

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## Financial Manager II

- Review and revise financial policies, procedures, and practices to strengthen internal controls.
- Develop budgets including fund allocation, revenue collection, budget projection, expenditures, etc.
- Monitor subrecipient compliance with financial requirements such as EDGAR and IDEA.
- Monitor contract terms and scope of work to ensure the State receives maximum value.
- Analyze the use of funds within the section to identify opportunities for efficiency while maintaining programmatic intent.
- Oversee the implementation of state purchasing procedures.
- Conducts joint reviews internally with financial staff from multiple sections for the purpose of ensuring compliance with financial requirements.
- Ensure accuracy in expenditures and realization of expenses.

**New Request**

**1.0 FTE State Funds**

# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2015-2016 Actual	Period
Multidimensional Software Creations	Design and development of the TEDI system to transfer federally required data from the IDEA Part C program (BabyWatch) to USOE	\$278,222	\$2332.88	5/1/2015 to 6/30/2020
Microscribe	Design of the Utah Special Education Reference, a searchable database of policy and guidance documents.	\$140,000.00	\$96,250.00	7/1/2014 to 6/30/2016
Ohio State University	External evaluation of Utah's school based mental health Community of Practice.	\$30,000.00	\$15,043.89	10/1/2014 to 9/30/2016
SPEDSIS	Design and development of the UPIPS system for LEA monitoring and improvement planning	\$750,000.00	\$485,000.00	7/1/2012 to 6/30/2017



# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2015-2016 Actual	Period
Utah Parent Center (Parent Training)	Provide information, training, and support to parents of children with disabilities on the requirements of IDEA and accessing school services.	\$582,500.00	\$292,651.79	7/1/2013 to 6/30/2018
TAESE	Utah Professional Development Network, a system for implementing priority PD delivery to Utah LEAs.	\$11,151,178.16	\$1,343,136	4/1/2014 to 6/30/2019
Utah Parent Center (Parent Advocacy)	Provide advocacy services for parents of students with disabilities as a due process service.	\$392,082.23	\$38,279.98	9/15/2014 to 9/14/2019
Nicole Broberg	Provide site monitoring for the UPIPS system, and provide coaching for LEAs to establish positive support systems for students with extreme behaviors.	\$595,812.46	\$5,974	9/15/2014 to 9/14/2019



# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Sally Dyches	Provide site monitoring services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$777,512.32	\$15,097.50	9/15/2014 to 9/14/2019
Education Directions	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$896,713.04	\$54,725	9/15/2014 to 9/14/2019
Janet Gibbs	Provide site monitoring and mentor services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$312,941.70	\$8034.25	9/15/2014 to 9/14/2019
Stephanie Cragun	Provide site monitoring for LEAs as part of the Utah Program Improvement Planning System (UPIPS), and advocacy services for parents of students with disabilities as a due process service.	\$997,692.80	\$7,548.20	9/15/2014 to 9/14/2019

# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Wade Glathar	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$2,058,458.14	\$21,178.75	9/15/2014 to 9/14/2019
Nan Gray	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$932,454.14	\$46,949.50	9/15/2014 to 9/14/2019
Amy Groll	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$623,717.27	\$18,088.75	9/15/2014 to 9/14/2019
Janet Hansen	Provide site monitoring and mentoring services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$381,684.39	\$9,262.75	9/15/2014 to 9/14/2019

# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Sandra Hanson	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$999,986.35	\$37,624.00	9/15/2014 to 9/14/2019
Karen Kowalski	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$143,983.76	\$12,468	9/15/2014 to 9/14/2019
Ann Miller	Provide site monitoring services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$206,419.20	\$4,139.25	9/15/2014 to 9/14/2019
Lisa Morris	Provide site monitoring services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$497,699.63	\$5,887	9/15/2014 to 9/14/2019



# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Connie Nink	Provide site monitoring services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$65,778.84	\$1,700	9/15/2014 to 9/14/2019
Louise Ogden	Provide site monitoring, and parent advocacy services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$896,394.49	\$25,173.75	9/15/2014 to 9/14/2019
Pingora Consulting	Provide dispute resolution services such as fiscal monitoring, complaint investigation, mediation, facilitation, and due process hearings.	\$1,302,702.65	\$18,946	9/15/2014 to 9/14/2019
Russell Price	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$28,350.79	\$1,117.50	9/15/2014 to 9/14/2019



# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Sage Consulting	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$32,518.06	\$3,315.75	9/15/2014 to 9/14/2019
Susan Scherer	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$206,419.20	\$8,352.75	9/15/2014 to 9/14/2019
Richard Schwermer	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$398,185.19	\$687.50	9/15/2014 to 9/14/2019
Scotti & Gerl	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$115,314.43	\$762.50	9/15/2014 to 9/14/2019

# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2014-2015 Actual	Period
Barbara Deb Spark	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$787,960.70	\$19,520.25	9/15/2014 to 9/14/2019
Amy Trombetti	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$987,371.84	\$25,793.75	9/15/2014 to 9/14/2019
Thomas Walker	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$334,284.43	\$13,547.75	9/15/2014 to 9/14/2019
Mary Ann Williams	Provide site monitoring, mentoring, and coaching services for LEAs as part of the Utah Program Improvement Planning System (UPIPS)	\$818,159.05	\$23,400	9/15/2014 to 9/14/2019

# Special Education Purchased Services Line Item

Contract	Purpose	5 Year Max Amount	2015-2016 Actual	Period
Wallace Calder	Provide dispute resolution services such as complaint investigation, mediation, facilitation, and due process hearings.	\$408,378.73	\$53,699.90	9/15/2014 to 9/14/2019
Utah Parent Center (UMTSS)	Provide information, training, and support to LEAs participating in the UMTSS project on the inclusion of parents in the process of establishing a multi-tiered system of support.	\$305,500.00	\$22,984.19	3/9/15 to 3/9/2020
SR+ Consulting	Provide coaching for LEAs to establish positive support systems for students with intensive behaviors.	\$92,060.41	\$0	4/1/2015 to 3/31/2020
Echo Cunningham	Provide coaching for LEAs to establish positive support systems for students with intensive behaviors.	\$229,354.67	\$0	4/1/2015 to 3/31/2020
iBehave Consulting	Provide coaching for LEAs to establish positive support systems for students with intensive behaviors.	\$283,507.85	\$0	4/1/2015 to 3/31/2020

**2015-2016 Expenditure: \$2,728,673**



# Special Education Out of State Travel Line Item

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Mandatory travel to federally required meetings

- OSEP Leadership Conference
  - 4 participants
  - Approximate cost: \$8350
  - Required to implement compliance requirements and guidance provided by OSEP.
- OSEP SPDG Project Directors Conference
  - 4 participants
  - Approximate cost: \$7200
  - Required to meet program evaluation requirements for the SPDG project.



# Special Education Out of State Travel Line Item

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Travel required to maintain program and fiscal compliance:

- Annual Conference on Advancing School Mental Health
  - 1 participant
  - Approximate cost: \$3520
  - Implement school based mental health systems in Utah LEAs.
- Harvard Medical School Conference
  - 1 participant
  - Approximate cost: \$2800
  - Meet requirements to address mental health needs for students with disabilities.



# Special Education Out of State Travel Line Item

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- Autism Society National Conference
  - 1 participant
  - Approximate cost: \$1515
  - Required to design compliant educational programs for students with autism.
- CEC Division of Autism and Developmental Disabilities
  - 1 participant
  - Approximate cost: \$2300
  - Required to design compliant educational programs for students with developmental disabilities, including autism.



# Special Education Out of State Travel Line Item

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- CCSSO Assessment of Special Education Students
  - 3 participants
  - Approximate cost: \$0 (included with membership)
  - Required to meet IDEA requirements that all students with disabilities participate in Utah's statewide assessment system.
- Learning Disabilities Association of America
  - 1 participant
  - Approximate cost: \$1900
  - Required to appropriately identify students who have specific learning disabilities based on the criteria established in USBE Special Education Rules.



# Special Education Out of State Travel Line Item

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- ASCD Conference on Educational Leadership
  - 1 participant
  - Approximate cost: \$2100
  - Required to improve the meaningful participation of LEA representatives in IEP meetings.
- National Association of State Directors of Special Education
  - 3 participants
  - Approximate cost: \$6800
  - Required to identify and establish program improvement strategies that improve outcomes for students with disabilities.



# Special Education Out of State Travel Line Item

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- National Association of School Psychologists
  - 1 participant
  - Approximate cost: \$1600
  - Required to increase the availability of IEP team members qualified to administer and interpret student assessment results.
- Center for Appropriate Dispute Resolution in Special Education (CADRE)
  - 1 participant
  - Approximate cost: \$1500
  - Required to address due process rights and reduce the number of dispute resolutions in Utah.



# Special Education Out of State Travel Line Item

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- Fiscal Management Training
  - 1 participant
  - Approximate cost: \$2800
  - Required to develop compliant fiscal monitoring systems and section procedures.
- CEC Division on Career Development and Transition
  - 1 participant
  - Approximate cost: \$1200
  - Required to design professional development for LEAs to develop transition plans that meet Indicator 12 compliance requirements.



# Special Education Out of State Travel Line Item

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- Lehigh Law Symposium
  - Dispute Resolution Specialist
  - Approximate cost: \$2500
  - Required to provide technical assistance to LEAs on the implications of current case law on special education program compliance.
- Preschool Inclusion Institute
  - Preschool Specialist
  - Approximate cost: \$1500
  - Required to increase the number of preschool programs in Utah that provide the least restrictive environment (at least 50% of students do not have disabilities).

# Special Education Out of State Travel Line Item

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- LRP's National Institute
  - Results Driven Accountability Specialist
  - Approximate cost: \$3000
  - Required to provide technical assistance to LEAs on the implications of legal issues on special education program compliance.



# Special Education Out of State Travel Line Item

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- DEC Conference
  - 1 participant
  - Approximate cost: \$600
  - Required to increase the number of preschool programs in Utah that provide the least restrictive environment (at least 50% of students do not have disabilities).
- State Education Communication Disabilities Council
  - 1 participant
  - Approximate cost: \$1929
  - Required to meet the IDEA requirement that communication be considered as a special factor in IEP development.



# Special Education Out of State Travel Line Item

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- Surveys of Enacted Curriculum
  - 2 participants
  - Approximate cost: \$1855
  - Required to measure the effectiveness of interventions provided by the 9 LEAs participating in phase one of the SSIP.
- TASK12 Advisory Board Meeting
  - 1 participant
  - Approximate cost: \$988
  - Required to revise and improve Utah's system to increase the number of fully certified educational interpreters.



# Special Education Out of State Travel Line Item

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- Closing the Gap
  - 1 participant
  - Approximate cost: \$1634
  - Meet IDEA requirements to provide assistive technology devices as needed so students can access the Utah Core Standards.
- National Council of Teachers of Mathematics
  - 1 participant
  - Approximate cost: \$1800
  - Required to increase the content knowledge of special educators in the area of mathematics.



# Special Education In State Travel Line Item

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Travel for section staff to provide technical assistance, professional development, and coaching to LEA staff.

Travel for LEA staff living over 50 miles from a professional development activity to attend.

Topics and locations vary based on needs and priorities identified through the State Systemic Improvement Plan, Results Driven Accountability, or Utah Professional Development Network advisory board.



# Special Education Supplies and Materials Line Item

Carson Smith Scholarships \$5,487,606.35

Office Supplies

Materials for professional development events

Memberships (CCSSO, etc)

Printing of select guidelines

Technology for distance delivery of meetings

Employee training on technical and professional skills

Professional development provided to LEA staff



# Special Education Unallocated Expenses Line Item

IDEA funds are available for 27 months. For frugal financial management, the Special Education section has built a carry forward balance to delay the use of funds until at least 12 months into the funding cycle.

This process enabled the section to survive a budget reduction of over 5% during federal sequestration. Further, the section was able to reduce the impact to LEAs so that their funds were only reduced by 2% and the main burden of the reduction fell on the USOE.



# Special Education Equipment Line Item

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Replacement of staff hardware as needed.

Equipment to facilitate communication with LEAs

Replacement of office furniture as needed.

Update to ergonomic workplace as needed.

# Other Information

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- IDEA funds are available for 27 months. For example funding for FY17 is available 7/1/2016 through 9/30/2018.
- OSEP establishes maximum amounts that can be retained for administration and state level activities. USOE will retain \$2,136,913 for FFY 2016.
- The special education section has only received \$20,000 in state funding to support state special education activities.
- Contracts are written with maximum financial flexibility and do not reflect the amount we intend to spend. However, LEA needs drive the use of contracted services and may change.
- IDEA has a requirement for Maintenance of State Financial Support for special education services.