

**UTAH STATE BOARD OF EDUCATION RESOLUTION NO. 2016-4
RESOLUTION ESTABLISHING THE TRUST ADVISORY COMMITTEE**

**Article I
Committee Establishment**

Section One The Utah State Board of Education, “the Board,” hereby establishes the Trust Advisory Committee, “TAC.”

**Article II
Committee Operations**

Section One **Purpose:** The purpose of TAC is to:

- A. advise the Board, through the School Children’s Trust Section, regarding school trust lands and funds, school community councils, and the School LAND Trust Program; and
- B. assist the School Children’s Trust Section to disseminate information to the education community about how to implement the Board’s policies, programs, rules, and procedures.

Section Two **Duties:** In support of its purposes, TAC may:

- A. provide information and consult with the Board, at all levels of the decision making process as decisions affecting the school trust lands, school trust funds, and school community councils are formulated, and in facilitation of related future education needs and services;
- B. solicit feedback the public regarding Board policies, programs, rules, and procedures and provide feedback to the Board on those policies, programs, rules and procedures;
- C. remain knowledgeable and informed regarding land policies as they impact education funding;
- D. perform other specific tasks as may be identified by the Board; and
- E. create taskforces with Board approval.

Section Three Meetings: TAC may meet monthly.

- A. During its monthly meeting TAC may:
 - 1. review the published agenda for the Board’s meeting and identify items of interest relating to the school trust lands and funds and school community councils;
 - 2. provide feedback on Board agenda items;
 - 3. make written recommendations and provide feedback to:
 - a. Board committee chairs on matters coming before the Board’s committees; and
 - b. Board leadership on matters scheduled to come before the full Board; and
 - 4. make written recommendations to Board leadership on other issues of importance for the school trust lands and funds and school community councils that merit consideration by the Board.
- B. TAC meetings shall be open to the public, but TAC meetings are not subject to the Open and Public Meetings Act.

Section Four Staff: The School Children’s Trust Section shall:

- A. provide clerical support to facilitate meeting logistics, prepare meeting agendas and minutes, and assist with required written communication to the Board;
- B. send a copy of each TAC agenda to the Board at least five days before the TAC meeting; and
- C. prepare a one-page summary of each TAC meeting and send the summary, with any TAC recommendations, to the Board by e-mail.

Section Five Rules of Procedure: TAC shall conduct committee business under Roberts Rules of Order.

**Article III
Committee Membership**

Section One

Composition:

A. TAC shall be comprised of the following voting members:

1. two members who are parents and who have expertise in trust lands and school community council issues, including one parent from a rural area;
2. one educator member who has expertise in trust lands and school community council issues;
3. one member who is a local school board member;
4. one member who is a school district superintendent;
5. one member of the charter school community with expertise in trust lands or the School LAND Trust Program;
6. one member from the Board’s Advisory Committee for Equity of Educational Services for Students (ACEESS);
7. one member who is a school district or charter school business administrator;
8. one member who is an elementary principal;
9. one member who is a secondary principal; and
10. three at-large members.

B. Non-voting members of TAC may include the Board’s School Children’s Trust Section staff, the Deputy Superintendent of Policy and Communication, a member of the Governor’s office, and a Board assigned Assistant Attorney General.

Section Two

Appointment: Interested individuals may apply to serve as voting members of TAC. TAC voting members shall be appointed by the Board. The Director

shall review applications submitted by individuals interested in serving on TAC and make recommendations to the Board for appointment.

Section Three **Term of Service:** TAC members shall be appointed for four-year terms. Committee member terms of service shall be staggered so that approximately half of the members are appointed every two years.

Section Four **Committee Leadership:** TAC meetings shall be facilitated by the School Children’s Trust Section Director. The Director shall:

- A. coordinate meeting logistics with TAC members;
- B. preside at TAC meetings;
- C. report to Board leadership and committee chairs as requested; and
- D. invite other stakeholders and additional USBE staff to participate in TAC meetings as needed.

Adopted by the Utah State Board of Education on November 4, 2016.



David L. Crandall, Board Chair